



# THE CLASSICAL ACADEMY BOARD OF DIRECTORS MEETING

MONDAY, SEPTEMBER 28, 2009, 6:00-9:15 P.M.

NORTH CAMPUS, RM 3303/05

The Classical Academy exists to assist parents in their mission to develop exemplary citizens, equipped with analytical thinking skills, virtuous character, and a passion for learning, all built upon a solid foundation of knowledge.

## AGENDA

- I. Call to Order (6:00pm)
- II. Pledge of Allegiance/Roll Call
- III. Consent Agenda Items
  - a. None
  - b. Reminder of Board 2009-10 Priorities: 1. Policy & Procedures, 2. President Job Description & Objectives, 3. Core Values / Assisting Parents Definitions
- IV. Discussion Agenda Items
  - a. Board Meeting Dates / Times for 2009-10 school year & Review October Agenda Items
    - i. Item: To confirm exact Board Meeting dates to work around Fall breaks/holidays to accomplish the plan to have shorter meetings 6:00-9:00pm twice per month. Options:
      1. 2<sup>nd</sup> & 4<sup>th</sup> Mondays of each Month
        - a. Sept 14<sup>th</sup>, Sept 28<sup>th</sup>, Oct 19<sup>th</sup>, Nov 9<sup>th</sup>, Nov 23<sup>rd</sup>?, Dec 14<sup>th</sup>
        - b. Jan 11<sup>th</sup> & 25<sup>th</sup>, Feb 8<sup>th</sup> & 22<sup>nd</sup>, Mar 8<sup>th</sup> & 29<sup>th</sup>, Apr 12<sup>th</sup> & 26<sup>th</sup>, May 10<sup>th</sup>, 24<sup>th</sup>
      2. Alternate proposal for Fall Board Meetings to fit around breaks/holidays
        - a. Sept 14<sup>th</sup> & 28<sup>th</sup>, Oct 6<sup>th</sup> (Tues) & 19<sup>th</sup>, Nov 2<sup>nd</sup> & 16<sup>th</sup>, Dec 7<sup>th</sup>
        - b. Sept 14<sup>th</sup> & 28<sup>th</sup>, Oct 19<sup>th</sup>, 26<sup>th</sup>, Nov 2<sup>nd</sup> & 16<sup>th</sup>, Dec 7<sup>th</sup>
        - c. Fall Break Oct 9<sup>th</sup>-16<sup>th</sup>, Thanksgiving Nov 23<sup>rd</sup>-27<sup>th</sup>, Last Dec day Dec 15<sup>th</sup>
      3. Briefly review Tentative Board Agenda items for October Board Meetings
    - ii. Presenter: Steve Pope For: Discussion Est. Time: 10 mins
  - b. TCA Election Cycle
    - i. Item: Propose modifications to TCA Election cycle to maximize board stability
    - ii. Presenter: Lisa Sutton For: Discussion/1<sup>st</sup> Read Est. Time: 10 mins
  - c. BKD Financial Audit Report
    - i. Item: Provide status of final report and next internal steps planned
    - ii. Presenter: Mark Hyatt For: Information Est. Time: 5 mins
  - d. TCA Policy & Procedures Review & Updates
    - i. Item: Brief Update on the top six priority Policy areas
      1. Conflict resolution, Bullying and racial harassment, Non-discrimination policy, Safety, Conflict of interests, & Protection for students with disabilities
      2. Update to include timeline and roll-out plans
    - ii. Presenter: Mark Hyatt For: Information Est. Time: 10 mins

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- e. Conflict Resolution
  - i. Item: Review Board and Admin Conflict Resolution Policy Proposals
    - 1. Review Draft Board Conflict Resolution Policy
    - 2. Review Admin Conflict Resolution Policy & Procedure
  - ii. Presenter: Jim Kretchman For: 1<sup>st</sup> Read & Discussion Est. Time: 60 mins
  
- f. TCA President Job Description & 2009-10 Objectives
  - i. Item: Document TCA President Job Description & 2009-10 Objectives
  - ii. Presenter: Matt C. / Jim Woody For: Discussion / Vote Est. Time: 40 mins
  
- g. Recommended Additional Staffing Positions
  - i. Item: Staffing recommendations to effectively implement policy and procedural changes
    - 1. Include Benchmark data, budget impacts, and timelines
  - ii. Presenter: Mark Hyatt For: Information Est. Time: 30 mins
  
- h. Board Debrief / Action Item Review
  - i. Item: To debrief the board meeting and action items from tonight's meeting
  - ii. Presenter: Board Chair For: Discussion Est. Time: 5 mins
  
- V. Executive Session – per C.R.S. § 24-6-402(4)(f) for the purpose of receiving legal advice.
  
- VI. Executive Session – per C.R.S. § 24-6-402(4)(f), for the purpose of discussing personnel
  
- VII. Future Agenda Items
  - a. October Tentative Agenda Items
    - i. Spotlight Presentation Oct 19<sup>th</sup> – College Pathways
    - ii. Top Priority Policy Reviews/Updates (Mark) – Ongoing until implemented
    - iii. Update on Core Values /Assisting Parents and next steps (Jim K.) - Oct
    - iv. 5 year Financial/Capital Plan including Mill Levy revenue allocation (Mark) – Oct
    - v. Safe2Tell reporting to TCA community policy (Mark) – Oct
    - vi. College Pathways commitments for Feb 2010 D20 Review (Mark) – Oct
    - vii. Safety & Security Update (Mark) – Oct, then Bi-monthly Dec, Feb
    - viii. CSAP Report (Mark) – Oct
    - ix. Charter Review: Status of Charter Contract Annual Renewal (Mark) – Oct
    - x. Board Practices per existing Board Policies: To review how Board practices align with existing Board Policies, Sunshine Laws, and overall transparency (Steve) – Oct
    - xi. Board Policy Reviews: To provide high-level review, prioritize formal reviews, and assign owners for review of existing and needed TCA Board Policies (TBD) – Oct

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b. November Tentative Agenda Items

i. Spotlight Presentation – TBD

ii. Top Priority Policy Reviews/Updates (Mark) – Ongoing until implemented

iii. Core Values & Assisting Parents Update (Jim) – Ongoing until implemented

iv. Board Governance Model (TBD) – TBD

v. Great Starts Programs Update (Mark)– Nov

vi. Disposition of Titan Trust Review / Stewardship (Mark) – Nov

vii. Endowment Review – Nov

c. Future Potential Agenda Items

i. Teacher Compensation Plan – TBD

ii. Fundraising Report – TBD

VIII. Adjournment